



#StayWell: An Adolescent Well Visit Learning Collaborative

Selecting the CQI Core Team

"We were successful because we had everyone at the table and committed to the effort. The system cannot be improved unless everyone involved in the process is contributing. The doctor doesn't know what the front desk knows, and the front desk doesn't know what the doctor knows."

-Early Screening Lead Physician, 2017

Set up a practice team to spearhead effort to implement evidence-based standards for the adolescent well visit. Obtain buy-in from practice leadership for making improvements including providing time needed to complete duties. Most core team meetings can be conducted in standing huddles of 15 minutes or less. Anticipate the need for monthly meetings, including the monthly webinar, that will take up to an hour. While one person may perform two roles, we recommend that administrative staff abstract and enter data because assessing and improving quality is increasingly integral to practice management. Team roles include:

Team Member	Major roles and responsibilities
CQI Lead Physician (MD/DO) Lead may be NP if supervised by MD/DO	<ul style="list-style-type: none"> • Coordinate team effort to institute change processes • Encourage & facilitate the practice's involvement in the project • Provide provider's perspective/ insight on deployment of Adolescent Well Visit guidelines • Participate in February data call to understand which data are being collected • Attest to practice provider participation in MOC activities
Practice Data Manager	<ul style="list-style-type: none"> • Participate in the January data webinar and February phone follow up • Entering all project data into the Quality Improvement Data Aggregator (QIDA) provided by the American Academy of Pediatrics
Clinical support staff (RN, LPN, MA)	<ul style="list-style-type: none"> • Facilitate clinical support staff perspective and involvement in implementation of Adolescent Well Visit care
Office Administrator/Manager	<ul style="list-style-type: none"> • Serve as the point person to receive and distribute communication from the project manager and QI coach. • Ensure evaluation data/reports/surveys are submitted • Facilitate front-office level perspective and involvement in implementation • Facilitate referral coordinator perspective and involvement. • Ensure any coding updates capture care delivered

Consider including a parent representative. The parental perspective on completing the screens and referrals increase the effectiveness of early screening. More on how to bring in the parent perspective to follow throughout the collaborative.