



Senior Associate Vice President, Research Operations

Position Prospectus

UAB THE UNIVERSITY OF
ALABAMA AT BIRMINGHAM

The Opportunity

The University of Alabama at Birmingham (UAB), a Carnegie Foundation-ranked R1 research institution with an academic medical center, invites referrals, nominations, and applications for the newly created role of Senior Associate Vice President for Research Operations (SAVP RO) to oversee the day-to-day operations of the Office of Research (OoR). This role includes managing business operations, compliance, facilities, communications, finance, human resources, and procurement. Reporting to the Vice President for Research (VPR), the SAVP RO collaborates with the university's leadership to implement UAB's strategic research vision.

The SAVP RO will initially focus on understanding the job's intricacies, key personnel and stakeholders, and defining the position's scope. Short-term tasks involve integrating working groups within the OoR, and assessing and, as needed, re-engineering business practices and organizational structure to enhance efficiency, team cohesion, and a customer service focus. Longer-term goals include developing and executing a strategic plan for OoR operations, implementing a new electronic records administration (ERA) system, and achieving annual objectives to strengthen UAB's research enterprise.

Ideal candidates should have extensive experience in similar roles, strong problem-solving skills and comprehensive knowledge of relevant areas, preferably at research intensive institutions and/or health sciences organizations. Essential leadership qualities include tactical skills, a metrics-oriented approach, coalition-building abilities, and a client-focused, non-hierarchical mindset. The SAVP RO should also be adept at purposeful action and decisiveness while developing stakeholder buy-in.

The SAVP RO will play a critical role in UAB's "Growth with Purpose" \$1B research funding initiative. The SAVP RO will garner high visibility and significant support from the president and senior leadership, as UAB aims for tangible growth in research. The SAVP RO will transform organizational culture to achieve the Growth with Purpose initiative. The role's top priorities are enhancing research support and efficiency, managing financial resources, and fostering communication and collaboration. Responsibilities include enhancing business processes, ensuring compliance with policies and laws, and serving as the Chief Tactical Officer to execute operational strategic initiatives. They will oversee a team of 5-8 direct reports, manage and possess signature authority for the OoR's ~\$38M budget, and ensure efficient resource allocation for research initiatives.

Working closely with senior leadership across the institution, the SAVP RO will address immediate challenges such as implementation of Huron's recommendations for the OoR, defining success metrics, initiating the Huron ERA implementation, and managing cultural change. Long-term challenges include expanding research infrastructure, managing the ERA system implementation, and enhancing communication and processes.

Success in this role requires gravitas, broad research administration experience, advocacy skills, effective communication, leadership, change management abilities, and a customer service focus. The SAVP RO must complement the VPR's role by managing people and operations, ensuring compliance, and demonstrating servant leadership. Experience in research and grant submittals is highly preferred to best understand and support necessary process re-engineering and to effectively interact with faculty and staff across the enterprise. The SAVP RO will be pivotal in operationalizing the OoR, aligning with UAB's strategic goals, and fostering a supportive and efficient research environment.



The University

The University of Alabama at Birmingham (UAB), is a leading employer in the nation - recognized in 2023 by the [Great Colleges to Work For®](#) program, with strengths identified in shared governance, faculty experience, job satisfaction, confidence in senior leadership, and diversity, inclusion and belonging, among other areas. The University was also named among [Best-In-State Large Employers in 2023](#).

UAB is a part of the University of Alabama System. Since becoming an autonomous campus of the University of Alabama System in 1969, UAB has earned international recognition for its innovative academic programs in a range of disciplines, groundbreaking research and scholarship, and leading-edge patient care. UAB has helped build the future through innovative ideas and initiatives in the classroom, the laboratory, and in the studio and clinic.

UAB is in a strong financial position with favorable enrollment trends, a growing research base, healthy financial margins, and modest debt. The total operating budget for the UAB Campus for FY24 was \$1,862,925,000. The total budgeted FY 24 State Appropriations were \$374,266,862, with \$46,287,463 allocated to the Hospital and \$16,247,393 being line items and earmarks for specific purposes. The state appropriation allocation has increased 36.9% or \$100.9 million since 2018. The state allocation increased for FY22 despite the impact of the pandemic. The university has an Aa2 rating from Moody's and an AA+ rating from S&P.

Nationally and Globally Recognized Excellence

- **Top 8%** of universities worldwide
Best Global Universities, U.S. News & World Report, 2022-2023
- **21st** among public universities (top 5%) in federal research expenditures
NSF Higher Education Research and Development Survey, 2023
- **13th** among public universities (top 4%) in National Institutes of Health (NIH) funding, and among the top 1% of all NIH-funded organizations
Blue Ridge Institute for Medical Research, 2023
- **22** graduate programs ranked top 25 nationally
America's Best Graduate Schools, U.S. News & World Report, 2023-2024
- **#1** Master of Science in Health Administration
U.S. News & World Report, 2023
- **#1** Cybersecurity program in the U.S.
Fortune, 2023
- **15th** among America's Top Online Colleges
Newsweek, 2023
- **#1** Young U.S. University two years in a row (and #10 and #12 worldwide)
Times Higher Education, 2018, 2019
- **8th** largest hospital in the U.S.
Becker's Hospital Review, December 2023
- **8** medical specialties among the top 50 nationally
America's Best Hospitals, U.S. News & World Report, 2023-2024
- **First** Health Promoting University (HPU) in the U.S.
International Health Promoting Campuses Network
- Among the nation's Great Colleges to Work For®
ModernThink, 2023
- **#1** among America's Best Large Employers
Forbes, 2021



Mission & Values

Vision

UAB is a world-class research university and academic health system committed to understanding and improving the human experience.

Mission

UAB enriches society and improves health and well-being through transformational educational experiences, groundbreaking research, innovation and entrepreneurship, community engagement, and world-class patient care while serving our UAB, local and global communities.

Shared Values

UAB Shared Values: We CARE

- Collaborate: Work as a team for the greater good.
- Act with integrity: Be accountable and always do the right thing.
- Respect all: Champion diversity and opportunities for all, with civility.
- Excel: Innovate and strive for excellence in everything we do.

Strategic Plan

A new framework for success - For more than a year, a representative group of at least 55 people from across the university and Health System laid the groundwork for revising and updating UAB's strategic plan, Forging the Future. The new strategic plan, Forging Ahead, refines UAB's mission, vision, values and goals — and outlines strategies for achieving them. It also provides a framework to guide schools, colleges and units in shaping their local plans.

- [Strategic Plan PDF](#)
- [Town Hall Video](#)

UAB shapes the future through innovative ideas and bold initiatives in the classroom, the laboratory, the studio and the clinic. The coming decade will present new opportunities and dynamic challenges, and UAB must prepare to meet them.

Forging Ahead, UAB's five-year strategic plan for 2024-2028, builds upon the success of UAB's 2018-2023 Forging the Future strategic plan and refines UAB's mission, vision and values — and outlines institutional goals and strategies for achieving them.

Academics

The university comprises 12 academic units (Schools of Business, Dentistry, Education, Engineering, Graduate School, Health Professions, Medicine, Nursing, Optometry, and Public Health; Honors College; and the College of Arts and Sciences). UAB's enrollment of 21,160 for fall 2023 included 34 percent first generation students in the first-year class and an average ACT of 26.2 for all first-years. UAB has been identified as a [Diversity Champion by INSIGHT](#) Into Diversity magazine in 2018, 2019 (one of 16), 2020 (one of 14), 2021 and 2022 (one of 16). These honors recognize UAB's diverse student population, with underrepresented groups making up 55 percent of the student body. UAB was the first academic partner to support the Birmingham Promise scholarship in providing Birmingham City Schools graduates an opportunity to attend the university with a tuition scholarship match and additional academic support.

Academic programs at all levels — undergraduate through postdoctoral — are nationally recognized for exceptional research and service-learning opportunities. Undergraduate programs and the Honors College offer the type of hands-on, closely mentored research experiences found primarily at the graduate level in most universities. In the past few years, UAB has launched new programs in immunology, digital forensics, genetics and genomic sciences, bioinformatics, and cancer biology (B.S.) and neuro-engineering (Ph.D.) that are the first programs of their kind in the nation. *U.S. News & World Report* 2022 "Best Graduate Schools" includes 16 UAB programs in the top 25 — including a Master of Science in Health Administration program that is ranked first nationally.

Health Sciences & Medical Center

As a nationally and globally competitive academic medical center, UAB provides world-class patient care for the state and region—with more than 1.8 million clinical visits and \$78.4 million in charity care last year—and is committed to educating medical professionals and advancing medical science through research. UAB Health System (UABHS) consists of the UAB Hospital, University of Alabama Health Services Foundation, Triton Health Systems, the UAB Callahan Eye Hospital Authority, the Valley Foundation, the Health Care Authority for Baptist Health, Medical West Hospital Authority, L.V. Stabler Hospital, J. Paul Jones Hospital, Brian Whitfield Memorial Hospital, Cooper Green Mercy Health Services Authority, and many other managed hospitals. UABHS has developed a strategic alliance with Ascension St. Vincent's to increase access to high-quality, innovative medical care through multiple outlets and health programs. This alliance will address health disparities, mental and behavioral health, and diabetes. The Hospital also has strong ties with other governmental and private nonprofit institutions located within and adjacent to the UAB campus, including Veterans Affairs Medical Center and Children's of Alabama. A separate not-for-profit corporation, the UAB Health System directs and provides the coordination and management of the health care entities affiliated with UAB.

The flagship UAB Hospital is the largest in Alabama and 8th largest in the U.S., with 1,207 beds. It houses the state's only designated Level 1 adult trauma center and is the only Alabama hospital to be continually ranked in U.S. News & World Report "America's Best Hospitals." The O'Neal Comprehensive Cancer Center at UAB is the only NCI-designated center in Alabama and in a four-state region, and is a national leader in driving cancer research, treatment, and training. In January 2022, UAB (which has performed the second-most kidney transplants in the history of medicine and the most for African Americans) successfully tested the world's first human preclinical model for transplanting genetically modified pig kidneys into humans—providing a peer-reviewed proof of concept for xenotransplantation and offering a pathway to a robust, sustainable supply of lifesaving organs.

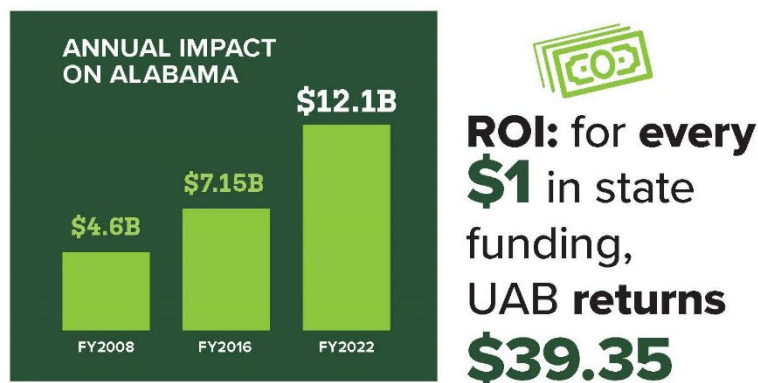


Innovation & Economic Impact

Driven by an intensely collaborative and entrepreneurial character, UAB is the economic engine of the region with a statewide economic impact exceeding \$12.1 billion annually. A 2023 [report](#) shows the University of Alabama at Birmingham's annual economic impact in Alabama grew from \$4.6 billion in 2008 and \$7.15 billion in 2016 to \$12.1 billion in 2022 — a 41 percent increase since 2016 and a 163 percent increase since 2008. UAB is Alabama's largest single-site employer, with nearly 28,000 faculty and staff, and supports more than 107,600 jobs statewide — one of every 20 Alabama jobs. UAB's decades-long partnership with its community and state has led to the economic, cultural, and social renaissance of Birmingham — the state's largest metro area, with a population of 1.1 million — as the city has grown from a primarily steel-based economy to a thriving nexus of R&D, medicine, banking, and other service industries.

The UAB Harbert Institute for Innovation and Entrepreneurship is accelerating commercialization and training tomorrow's entrepreneurs, generating in FY23 more than \$6 million in revenue; 123 Intellectual Property (IP) disclosures; 18 U.S. patents; 40 licenses; and three startup companies. UAB continues collaborating with Southern Research, Innovation Depot, the City of Birmingham, Jefferson County Commission, Birmingham Business Alliance, the corporate community, and other partners to foster a robust technology-based economy for the region and state.

UAB's Profound Economic Impact



One in every 20 jobs in Alabama is held by a UAB employee or supported as a result of UAB's presence

(All data from Tripp Umbach, UAB Economic Impact Report, 2022)

Community Impact

In 2019, UAB named Mona Fouad, M.D., director of the UAB Minority Health and Health Equity Research Center — and her team's "Live HealthSmart Alabama" project the winning proposal of the university's first [Grand Challenge](#), a key component of Forging the Future — UAB's strategic plan. As the winner, Fouad's team is supported with a 5-year, \$5 million award from the university to fund the initial effort to address and improve the state's low health rankings.

The Times Higher Education Impact Rankings 2020 highlighted the impact of UAB on society to build healthier communities, ranking UAB first in the United States and seventh in the world for achieving good health and well-being community outreach. [Live HealthSmart Alabama](#) aims to improve the health outcomes in Alabama by 2030 by addressing changes in policies, neighborhoods, schools, and workplaces. UAB partnered with the City of Birmingham to create a smoke-free Health District on Birmingham's Southside. Lakeshore Foundation and UAB have collaborated on rehabilitative science research to improve the quality of life for individuals with physically disabling conditions. The

Sparkman Center for Global Health works to alleviate health problems in less developed countries by increasing public health capacity, and UAB's School of Nursing is designated as a Pan American Health Organization/World Health Organization (among 43 worldwide) for their sustained involvement in developing the global nursing workforce. The employee-led Benevolent Fund works with more than 140 local nonprofits and donated \$1.4 million in FY2021. UAB employees and students built six Habitat houses volunteering 15,800 hours. Blazer Pulse, a community service application, has logged over 60,000 hours of service with 90 community partners.

In December 2020, UAB became the first U.S. university to adopt the Okanagan Charter and to be recognized internationally as a Health Promoting University. UAB's work to promote bee conservation and growth was recognized by being named a Bee Campus USA by Bee City USA.

Arts

UAB also promotes the cultural and artistic vitality of its community and state. The Alys Stephens Center is Birmingham's home for the performing arts, hosting the Alabama Symphony Orchestra, internationally renowned musicians, and performances by UAB's departments of music and theater. The Alys Stephens Center also takes the arts into the community through its ArtPlay and Arts in Medicine — and is the anchor of UAB's Cultural Arts Corridor, which includes the state-of-the-art Abrams-Engel Institute for Visual Arts.



Facilities

The UAB campus comprises more than 100 continuous city blocks – a quarter of downtown Birmingham. The campus master plan focuses on enhancing growth management and innovative facilities to support the pillars of the strategic plan. An updated campus master plan received approval in April 2021. Recent projects include Honors Hall, the Collat School of Business, School of Nursing, University Hall, McMahon Hall and the Technology Innovation Center. Ongoing and upcoming projects include the completion of the second phase of the Science and Engineering Complex and the Altec/Styslinger Genomic Medicine & Data



Sciences Building. Since 2013, 17 new major university construction projects have been completed or are under construction with almost 1.1 million gross square feet of facilities added to UAB's footprint. When the 10 major renovations are included in the total, more than \$1.1 billion has been spent by the institution to advance learning and aggressively expand its research portfolio, related funding and economic impact. Six major new buildings are planned over the next five years, which will add an additional 625,000 square feet of space. Ten major renovations also are planned for the next five years. Impactful growth continues in the health sector as well, with \$525 million spent on new construction, renovations, medical technology, and real estate acquisitions over the past 10 years. Since 2013, 34 new major construction projects for the UAB Health System have been completed or are under construction with 2.5 million gross square feet of facilities added. Ten major new buildings are planned in the next five years, which will add an additional 1.6 million square feet space. Ten major renovations also are planned.

Athletics

UAB is a member of the American Athletic Conference. The university participates in Division I of the NCAA, sponsoring six men's teams and 12 women's teams. UAB's 2024 men's basketball earned the American Conference Tournament title, punching a ticket to the NCAA Tournament for the second time in the last three seasons. Blazer Football, having moved into the new Protective Stadium in 2021, won the 2022 Bahamas Bowl, defeating Miami of Ohio. New and upcoming athletic facilities include a Football Operation Center, Basketball Practice Facility, and a Baseball/Softball Clubhouse. The Blazer athletes' graduation rate has increased from 75% to 94% since 2015, and joined the American Athletic Conference as of July 1, 2023, a move that increases the visibility and competitiveness of UAB Athletics on a national stage. Since 2015, the Department of Athletics has received more than \$71 million in new philanthropic and community support and built or renovated 25 facilities.



The Location – Birmingham, Alabama

Located in the heart of the Southeast, Birmingham is a short drive from Atlanta, Nashville, New Orleans, Memphis, the Blue Ridge Mountains, and Gulf Coast beaches. Birmingham has been recognized as an “All-American City” by the National Civic League, as one of the top 10 American cities to live and work, one of the top 10 entrepreneurial and job growth hot spots in America and Conde Nast Traveler’s pick for one of 22 Best Places to Go in 2022. Birmingham’s [accolades](#) abound!

Downtown Birmingham has enjoyed a revitalization in recent years, with the development of Railroad Park — an award-winning urban park — and its adjacent Regions Field, home to the minor league Birmingham Barons — an award-winning stadium. The park and stadium projects have kickstarted major growth in surrounding districts, including craft breweries, boutique shops, restaurants, loft and apartment buildings, innovative workspaces, and hotels. Birmingham’s airport, Birmingham-Shuttlesworth International Airport, was completely renovated in 2013. Because of this platform, and because of its sports history, Birmingham was selected to serve as the host city of the 2022 World Games. [UAB played a major role](#) in coordinating the spectacular event – providing athletic venues and hosting 3,600 athletes from more than 100 countries.

Birmingham’s metro area was designated in 2023 as among 31 regions across the country named today as a federal [Tech Hub](#), competing successfully under a new program that could ultimately inject \$75 million into the local economy.

Birmingham is also a renowned culinary destination, with one of its signature restaurants recently winning two James Beard Foundation awards and many other restaurants named as finalists. Food critics across the country have discovered Birmingham’s food scene and consistently rank it as one of the best food cities in America.

There are a host of attractions only a short walk from UAB’s campus. The Birmingham Civil Rights District National Monument, composed of sites such as Sixteenth Street Baptist Church, Kelly Ingram Park, and the Civil Rights Institute, is a major destination for visitors from around the world. Birmingham’s cultural scene is thriving, with museums, numerous galleries, music and arts festivals, theaters and live music venues, a professional ballet company, a professional opera company, a School of Fine Arts, the Jazz Hall of Fame, the recently restored historic Lyric and Alabama theaters, and UAB’s Alys Stephens Performing Arts Center, home of the Alabama Symphony Orchestra.

Birmingham is in proximity to many state and national parks, lakes, rivers, urban greenspaces, hiking and biking trails, and the world-famous Robert Trent Jones Golf Trail. The city has more green space per capita than any other major city in the United States. [Explore Birmingham online.](#)

Recent Rankings for Birmingham Include:

- No. 1 city in the country where your paycheck goes the furthest (Trulia, 2018)
- No. 2 of 5 America’s new tech hot spots (MarketWatch, 2019)
- No. 3 in economic growth potential (Business Facilities, 2019)
- No. 3 city for sports events (Sports Business Journal, 2023)
- No. 4 best employer for diversity in America (Forbes, 2021) – UAB
- No. 4 best cities for job seekers (Thrillist, 2019)
- No. 7 most affordable housing market in big cities (Smart Asset, 2019)
- Top 10 cities with a surprisingly good food scene (Fodors, 2020)
- No 37 of 50 top cities to start a business (Inc., 2020)
- Top 15% of cities with the lowest cost of living (Niche – 2024)



The Department

The Office of Research

The UAB Office of Research (OoR) includes more than 220 employees tasked with promoting excellence and growth while maintaining all aspects of research administration and animal care for the university. The larger units within the OoR include the Office of Sponsored Programs, the Material Transfer Office, Research Compliance, Research Facilities and Infrastructure, Research Development, and the Animal Resources Program. The OoR is led by the Vice President for Research with a direct reporting line to the President of the University.

Research

The University of Alabama at Birmingham has reached another monumental research milestone, carrying on the most successful era of research funding in UAB history. UAB had \$780 million in research expenditures in 2023. This milestone marks a \$351 million increase in funding over the past 10 years, an 82% growth.

UAB ranks 21st among public universities in all federal research expenditures and is in the top 1 percent in NIH funding among all organizations and in the top 4 percent among public universities in FY23. Furthermore, all six of UAB's health-related schools are in the top 20 in NIH funding among public universities in FY 2023. UAB also received record awards from agencies including the Centers for Disease Control and Prevention, Department of Defense, Department of Energy and for industry-sponsored clinical trials.

Notably, every school and college at UAB actively participates in sponsored research, demonstrating UAB's commitment to research in action across hundreds of interests and specialties. Research includes a wide range of disciplines and emerging new fields, and spans the continents in scope: developing revolutionary treatments for the most devastating human diseases, from diabetes to cancer to Alzheimer's disease; pioneering new materials for everything from stronger military gear to bio-coatings for cardiac stents; combating cybercrime perpetrated from computers around the globe in a one-of-a-kind cyber forensics center through collaborations with the FBI, Homeland Security and industry partners such as Facebook and Google; and making significant advances in climatology, marine biology and medicine in the far reaches of Antarctica. Since it was established in 1971, the O'Neal Comprehensive Cancer Center, the only [National Cancer Institute-designated comprehensive cancer center](#) in the four-state area and one of only 56 such centers with this designation in the country, has been continuously funded for 48 years performing cutting-edge cancer research and providing patient care that extends throughout the Deep South and across Alabama, Mississippi, Louisiana and Arkansas. Since 1990, the Engineering and Innovative Technology Development group has supported the development of specialized research instruments for ground and microgravity-based research experiments, is the primary developer, and supplies cryo-equipment for the International Space Station.

Mission

To provide effective leadership for all administrative research units serving the research enterprise at UAB.

To nurture excellent research, scholarship and creative activity by faculty, staff, and students.

To work with university and school administrations and city and state leaders to establish new programs and research directions that promote and enhance the University's contribution to new knowledge and the growth of the economies of the city and state.





Growth with Purpose

As UAB celebrates its record growth in research, with the full support and backing of President Watts and the Board of Trustees, it looks to build on the momentum and implement its Growth with Purpose initiative. By growing its research expenditures from \$713 million in FY22 to \$1 billion, UAB will **empower research excellence, impact, scholarship, and innovation** that drive knowledge and job creation focused on improving society. The north star of the Growth with Purpose initiative are UAB's research mission and vision:

Mission -

UAB seeks to **empower research and scholarship excellence**, impact, scholarship, and innovation that **drive knowledge and job creation** focused on increasing our **positive impact** and **improving society**.

Vision -

UAB's vision is **Growth with Purpose**, where we relentlessly pursue knowledge and innovation to reach unparalleled heights of research impact and growth, with a targeted goal of \$1B in research expenditures. Our vision extends beyond financial metrics to the **profound impact our research will have on people's lives**, fostering positive, healing transformation, empowerment, and lasting societal benefit.

Research infrastructure investments identified include:

Research Staff

- Clinical Research Leader
- Research Operations Leader
- Research Administrative Staff needed to support current and future growth of research at UAB including:
 - Clinical Trials Administrative Office (CTAO) support staff needed to support clinical trials administration
 - Research Administration and Support Staff including Pre-Award, Grants, and Contracts and Post-Award (Non-Financial), Technology Transfer, Research and Development, Export Controls, Conflict of Interest, Research Safety, IRB, and Animal Programs Support
 - Finance and Administration (Research Accounting) Staff
 - Information Technology Staff
 - Central staff supporting research

Information Technology

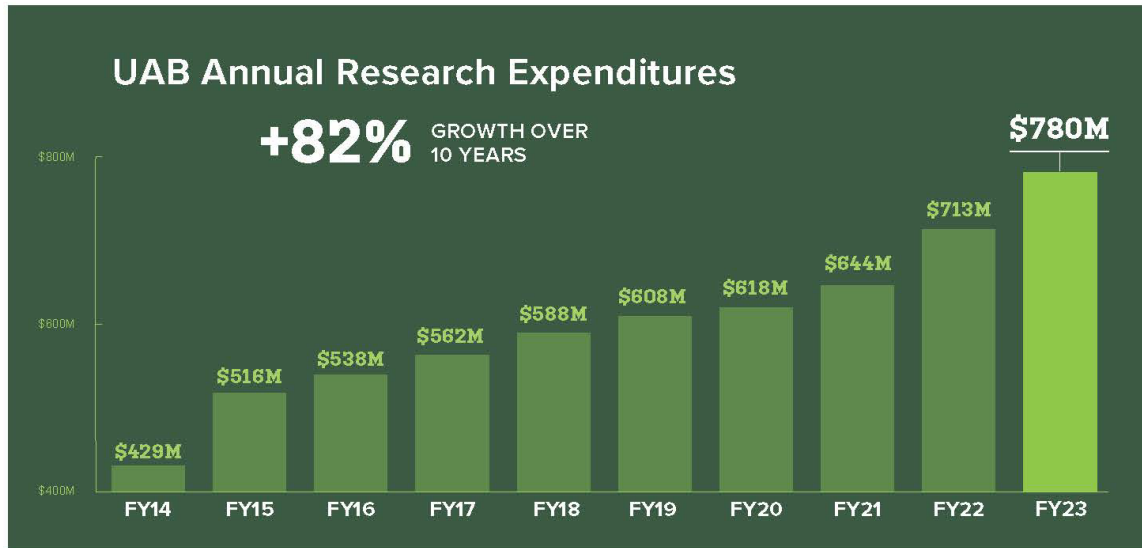
- New Electronic Research Administration (ERA) system
- OnCore Subscription as a result of planned clinical trials growth
- Customer Relationship Management (CRM) Research Portal
- High performance computing equipment

Other

- Institutional funding for research projects and services including pilot funding, core and shared services and UWIRC to support strategic research areas and overall research growth
- Research computing operating (non-personnel) expense as a result of research growth
- Projects and associated fees to stabilize current operations and enhance research growth

Nationally and Globally Competitive

Education, Research, Commercialization and Economic Development



Research Strategic Initiative
GROWTH WITH PURPOSE

Substantially increase impact by reaching \$1B in expenditures

| UAB Rank Among U.S. Universities | AMONG PUBLIC U.S. UNIVS | AMONG ALL U.S. UNIVS |
|---|--------------------------------------|--------------------------------------|
| NIH Awards <small>(Source: BRIMR FY2023)</small> | 13 <small>(Top 4%)</small> | 25 <small>(Top 5%)</small> |
| Federal R&D Expenditures <small>(Source: NSF HERD FY2023)</small> | 21 <small>(Top 5%)</small> | 38 <small>(Top 6%)</small> |

All six UAB health-related schools are **TOP 20** among publics in NIH funding

- ▶ HEALTH PROF: 2
- ▶ NURSING: 4
- ▶ OPTOMETRY: 5
- ▶ MEDICINE: 12
- ▶ DENTISTRY: 15
- ▶ PUBLIC HEALTH: 19

U.S. News Rankings:

- Among top **8%** of universities worldwide
- Record **22** graduate programs in nation's top 25

TOP 1% of all NIH-funded organizations-public, private and international (28/2850)

The Role

Senior Associate Vice President, Research Operations

GENERAL RESPONSIBILITIES

The Senior Associate Vice President for Research Operations (SAVP RO) has oversight over the day-to-day operation of the Office of Research to include business operations, compliance, facilities & infrastructure, communications, finance, human resources, and procurement. Reporting directly to the Vice President for Research, the SAVP RO works with the VPR, the VPR's leadership team, and campus leaders to implement the strategic mission and vision for research at UAB.

KEY DUTIES AND RESPONSIBILITIES

1. Oversees the day-to-day operation of the Office of Research to include business operations, compliance, facilities
2. & infrastructure, communications, finance, human resources, and procurement.
3. Develops, implements, and coordinates business processes and practices for the Office of Research that enhance efficiency, productivity, and comply with all UAB and UA System policies as well as with local, state, and federal laws.
4. Serves as the Chief Tactical Officer. Manages the execution of strategic initiatives of critical importance to UAB and to the Office of Research. Develops, monitors, and reports on key performance indicators.
5. Works in partnership with the Vice President's Leadership Team in developing the unit's strategic plan and annual objectives.
6. Works in partnership with the Vice President's leadership team in assessing day-to-day business processes and facilitates the implementation of efficient operations.
7. Leads and/or collaborates to complete key reports and surveys, such as the annual National Science Foundation Higher Education Research and Development, and the annual Blue Ridge Institute for Medical Research rankings of funding from the National Institutes of Health. Conducts analysis of annual research expenditure and award data to accurately reflect the University's ranking among institutions of higher education.
8. Prepares special reports, communications, and documents.
9. Serves on various university committees and represents the Vice President for Research.
10. Other duties as assigned.



QUALIFICATIONS

Minimum Requirements

Master's degree in a related field and ten (10) years of related experience required; PhD preferred. Work experience may NOT substitute for education requirement.

Supervisory Responsibilities

Approximately four (4) to ten (10) direct reports.

Budgetary Responsibilities

Management of funds with signatory and/or budget authority.

Knowledge / Skills / Abilities

- Team building
- Process improvement
- Strategic planning
- Collaboration
- Conflict resolution
- Leadership
- Excellent written and verbal communication
- Presentation
- Organizational

Disclaimer

Please Note: The duties and responsibilities described are not a comprehensive list and additional tasks may be assigned to the employee as necessitated by business demands. This job description does not constitute a contract of employment or otherwise limit UAB's employment-at-will rights at any time.

Employees are expected to comply with all UAB policies and procedures during their employment.

Nominations & Applications

LeadExec is partnering with The University of Alabama at Birmingham in this national search. For inquiries, nominations, applications, and confidential conversations, please contact:

Lisa J. Marks, Founder & CEO
Leyla Kayi, Senior Search Consultant
413.335.6936
researchoperations@leadexec.com

This position is open until filled but only applications received by **Thursday, July 18, 2024** can be assured full consideration. Applications should include a detailed letter of interest and a current curriculum vitae/resume.

LeadExec is a respected expert in retained executive search and organizational development. We identify and engage leaders who make an impact and transform organizations.



UAB is an Equal Opportunity/Affirmative Action Employer committed to fostering a diverse, equitable, and family-friendly environment in which all faculty and staff can excel and achieve work/life balance irrespective of race, national origin, age, genetic or family medical history, gender, faith, gender identity and expression as well as sexual orientation. UAB also encourages applications from individuals with disabilities and veterans.

