**TO PREVENT FIRES:**

**SMOKE only** in designated areas. Smoking is prohibited in all UAB buildings. Smoking is only allowed in outside smoking areas. Be sure ashes, matches and cigarette ends are cold before you dump them. Don't smoke while drowsy or intoxicated.

**HAZARDOUS STORAGE**
Dispose of all waste as soon as possible. Surplus material and paper recycling containers should be stored in a safe place away from heat sources.

**FLAMMABLE LIQUIDS**
Vapors of flammable liquids can ignite explosively. Storage of flammable liquids is limited to specific quantities and approved containers. Call OH&S for specifics.

**DECORATIONS**
Combustible materials are fire hazards on walls or ceilings of rooms. Fishnets, bunting, paper, tapestries, or other such drapings can cause a fire if placed too near lighting.

**USE ONLY APPROVED APPLIANCES**
In buildings where they are permitted, hotplates, percolators, irons, space heaters, etc., should never be left unattended. They should be unplugged after use and not stored until they are cool enough to touch. Keep heaters 36 inches away from combustibles and NEVER leave them unattended.

**ELECTRICAL CORDS**
Use of electrical ‘octopuses’ to obtain more outlets can result in overloaded circuits and cause fire. If you need more outlets consult with building maintenance. Check for frayed or damaged cords and replace damaged electric cords. Don’t place electrical cords across walkways, through doors or walls. Make sure extension cords are rated for the load they will carry.

**FIRE DOORS**
Fire doors prevent the spread of fire and smoke. Keep fire doors closed. If you must prop them open for moving things in or out, shut them promptly.

**IF THERE IS A FIRE USE C.A.R.E.**

**Confine** the fire. Close doors behind you.

**Activate** the nearest alarm pull station.

**Report** the fire. From a safe place call 911, tell the operator the exact location and what is burning, if known.

**Evacuate** the building immediately. Use stairs, not elevators. Once outside assemble in your predesignated area for a headcount. Don’t reenter the building until so directed by Fire Dept., or your supervisor.

**REPORT DAMAGED EMERGENCY EQUIPMENT**

- **Fire Doors** — Should close completely and automatically
- **Fire Alarms** — Klaxons, strobe lights and pull stations should be accessible and in good condition
- **Exit Signs** — Should be illuminated and visible from all public areas
- **Sprinklers** — Keep 18” clear space below level of sprinkler heads. Report damaged heads.
- **Fire Extinguishers** — Must be accessible at all times. Report missing or damaged extinguishers
- **Smoke & Heat Detectors** — Keep them clear at all times

**UAB EMERGENCY NUMBERS**

- **FIRE** - 911 934-3535
- **POLICE** - 911 934-3535
- **RESCUE** - 911 934-3535

OR

**USE CAMPUS EMERGENCY PHONES**

DEPARTMENT OF OCCUPATIONAL HEALTH AND SAFETY
205-934-2487