**Shipping Hazardous Materials**

**WARNING!**

You may be in violation of Federal Law if you ship dry ice, hazardous materials, or any other “Dangerous Goods” unless you have received specific training and the material is packaged and labeled properly.

AND...... you have no excuse, since OH&S provides free on-line training for Shipping with Dry Ice (BIO200), Shipping Biological Substances, Category B (BIO201) and Shipping Infectious Substances, Category A (BIO202) at [http://www.healthsafe.uab.edu/4DLINK1/4DCGI/ET/HOME/LIST](http://www.healthsafe.uab.edu/4DLINK1/4DCGI/ET/HOME/LIST). Training is required every 2 years or if regulations change and is available to all UAB employees at no cost.

Recent inspections have revealed that:

- Shippers failed to follow manufacturer’s packing instructions
- The phone number required on the outside of the package or shipping papers was not manned 24/7 with a person knowledgeable about the shipment; in most cases it was a lab or office number that transferred callers to voice mail after hours.
- Shippers failed to maintain copies of all shipping documents, including dangerous goods declarations, for 2 years.
- Several shippers failed to complete or keep up-to-date on required training.

Other findings:

- One site used out dated labels on a package ready to ship.
- One site failed to maintain package orientation.
- Several sites did not have written instructions on how to assemble the package.
- One site failed to individually wrap samples for shipment in a single package.
- One site taped the dry ice cooler in a manner that prevented venting.

Call OH&S at 4-2487 if you have questions.

**Don't be guilty; be trained, compliant and safe!**