President's Risk Cabinet's Artificial Intelligence Advisory Committee
Charter Role:
The President's Risk Cabinet provides executive-level oversight and governance of strategic, operational, financial, compliance, and reputational risks associated with University activities. As such, the cabinet oversees risk identification, assessment, and mitigation efforts related to the role of artificial intelligence in pursuit of UAB's mission of education, research, community engagement, patient care, and economic development. Those risk identification, assessment, and mitigation efforts are led by the Artificial Intelligence Advisory Committee, which recommends policies and procedures applicable to the development and use of generative AI on behalf of UAB and approves systems, tools, and services used for institutional purposes.

Membership:
The President serves as the Executive Sponsor of the committee. Membership of the committee consists of:

- Senior Vice President for Academic Affairs and Provost
- Senior Vice President for Finance & Administration
- Vice President for Advancement & Strategic Initiatives
- Vice President for Diversity, Equity & Inclusion
- Vice President for Information Technology
- Chief Marketing Officer
- Chief Risk & Compliance Officer
- Chief University Counsel
- Faculty Senate representative
- Others as needed based on subject matter expertise or area of operational authority, such as Senior Vice President and Dean, Heersink School of Medicine, UAB Medicine, Student Government representative, etc.

Meetings:
The committee will meet on a quarterly basis or more frequently as needed as new use cases are identified by stakeholders through appropriate management lines or as other operational needs dictate.

Responsibilities:
The committee is responsible for:
- Fostering an organizational culture that encourages responsible use of AI consistent with the principles outlined above;
- Receiving recommendations for adoption of specific AI tools from management or stakeholder group leaders through a vetting team;
- Approving implementation of AI within existing systems of record and purchase of new AI systems as systems of record;
- Monitoring developments in AI applications as they relate to UAB policies, procedures, and practices;
- Providing guidance to UAB community members in regard to legal and compliance risks associated with adopting AI; and
- Promoting accountability by issuing and enforcing corrective action plans necessary to address identified policy or procedure violations.