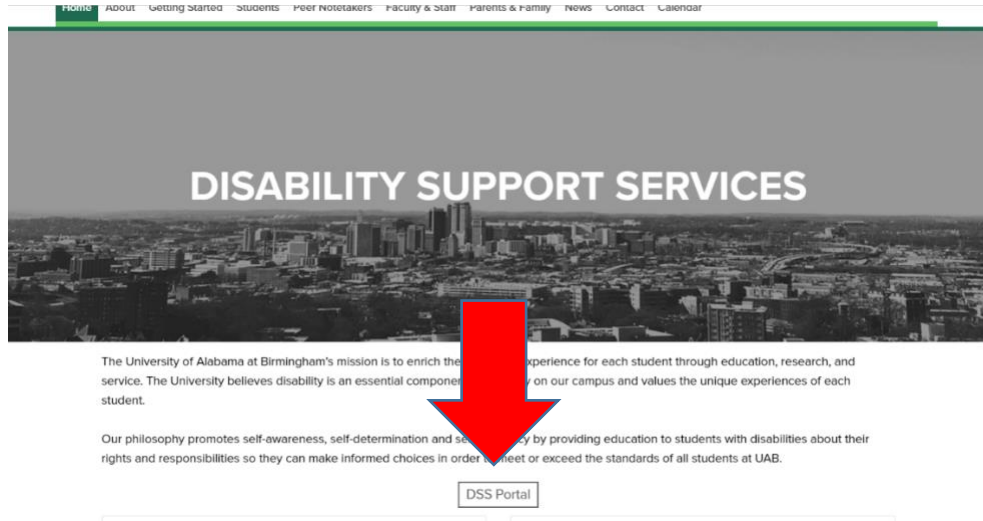


Apply for Disability Support Services

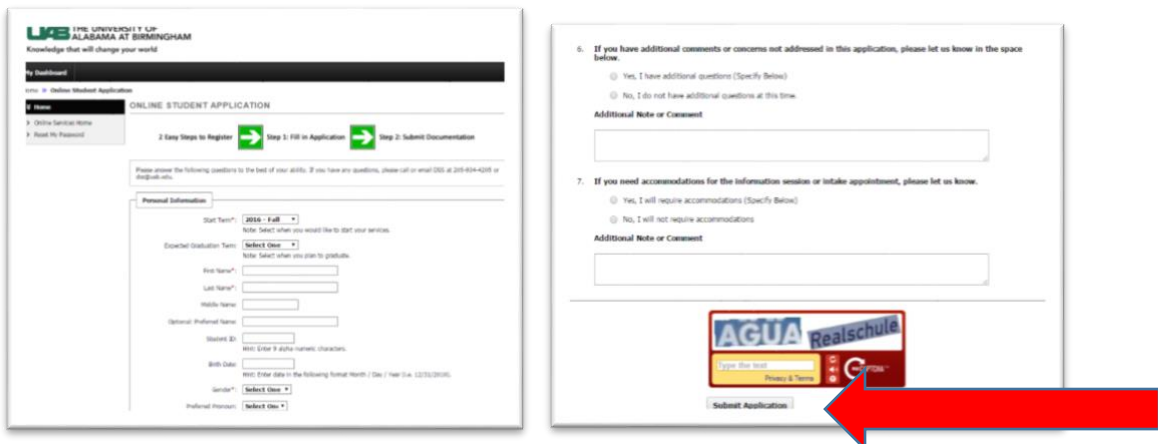
1. Visit the [DSS Student Portal](#) on the DSS webpage.



2. This will bring you to the login screen. New applicants will find the application here.



3. Complete and submit the application to the best of your ability.



4. You should see the following message if you submit your application successfully. You can also upload any documentation you have to support your request for accommodations at this time. If you do not have

documentation at the time you submit your application or if the file is too large, select 'Upload Documentation Later.' If the file was too large, you can email the documentation to dss@uab.edu

The screenshot shows a web interface for submitting documentation. At the top, there is a navigation bar with 'Home' and 'Submitting Documentation'. Below this, a sidebar contains 'Home', 'Online Services Home', and 'Reset My Password'. The main content area is titled 'SUBMITTING DOCUMENTATION' and features a green checkmark icon next to the text 'APPLICATION SUBMITTED'. A message states: 'System has successfully processed your request and will be reviewed by the staff. If you have not received email confirmation regarding your application, please contact our office.' Below this, there is a section for 'UPLOAD INSTRUCTION' with a green circular icon containing a white upload symbol. The instructions include: 'Documentation is required for all students requesting academic accommodations. Please upload all documentation you have pertaining to your disability. If you have any trouble uploading your documentation, please contact DSS at 934-4205 or dss@uab.edu. If you are unable to upload your documentation, please mail or drop off your documentation to the DSS office, 1701 9th Ave S, Birmingham, AL 35294.' The 'UPLOAD INSTRUCTION' section lists: 'If you are scanning your document at 150 - 300 dpi as resolution.', 'The maximum allowable file size is 1 MB per upload.', and 'View: [Acceptable File Types](#).' At the bottom, there is a 'File Information' section with a 'File Title*' input field, a 'Select File:' button labeled 'Choose File' and 'No file chosen', and two buttons: 'Upload Documentation' and 'Upload Documentation Later'. A red arrow points to the 'Upload Documentation Later' button.

5. You will receive an email notifying you DSS has received your application and explaining your next steps.

Thank you for contacting Disability Support Services! We have received your application.

NEXT STEPS:
In order to complete your DSS registration:

Submit documentation via the online portal.

AND

Schedule an intake meeting with DSS via phone at 205-934-4205 or email dss@uab.edu. At the intake meeting, we will discuss your needs and the services DSS can offer.
